



Alabama State Board of Podiatry
2740 Zelda Rd, Box #5
Montgomery, AL 36106
Phone: 334/420-7205 Fax: 334/263-6115
www.podiatryboard.alabama.gov

MINUTES
Board Meeting
Friday, October 24, 2025

The Alabama State Board of Podiatry held its regular business meeting on Friday, October 24, 2025. The following Board members attended the meeting: Dr. Tomeko McPhillips (Board Chair), Dr. Aiesha Hill (Vice Chair), Dr. Rosemarie Caillier (member), Dr. Johnnie Alston (member), and Dr. Theresa Brown (member). Members absent were Dr. Tameka Lee (member) and Dr. Michael Hames (member). The meeting was held at the Board's office located at 2740 Zelda Road, Third Floor, in Montgomery, Alabama, and others in attendance were Keith Warren (Executive Director), Mr. Ben Seiss (Assistant Attorney General/Board Counsel), and Ms. Renee' Reames (recording secretary). The meeting was called to order by Chairperson McPhillips at 2:11 p.m. Mr. Warren called the member roll and indicated that a quorum of the members was present to conduct business. Chairperson McPhillips welcomed everyone in attendance.

Public Notice of this regularly scheduled meeting was submitted and published on the Secretary of State website at www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act, and posted on the Board's website at www.podiatryboard.alabama.gov.

APPROVAL OF AGENDA

Chairperson McPhillips presented the proposed agenda for the October 24, 2025 meeting for the Board's approval.

MOTION: Dr. Caillier made a motion to approve the October meeting agenda as presented. The motion was seconded by Dr. Brown and unanimously approved by the Board. Chairperson McPhillips would not be voting on matters before the Board unless to break a tie vote.

APPROVAL OF MINUTES

Chairperson McPhillips presented the July 25, 2025 Board meeting minutes for the Board's approval. A copy of the minutes was provided to the members prior to the meeting for review. The Board discussed the use of Nitrous Oxide which was presented at the July meeting. Mr. Seiss explained that the Board's scope of practice excluded anesthetics, except the use of local anesthetics.

MOTION: Dr. Brown made a motion to approve the July meeting minutes as presented. The motion was seconded by Dr. Caillier and unanimously approved by the Board.

EXECUTIVE DIRECTOR'S REPORT

Mr. Warren presented the Executive Director Report, which included the number of licenses currently active (#159), along with activities performed by staff since the last Board meeting held in July. He reported that renewal of licenses had begun on July 14, 2025 and late renewals accepted through October 31, 2025. A summary of complaints for FY 2023 through FY 2025 was presented in the report (copy available in the Board's official Book of Minutes) and he indicated that there was no Investigative Committee report at this time.

Mr. Warren presented a list of new licenses issued since the last Board meeting in July (list available in the Board's official Book of Minutes), along with a list of retired and inactive licensees.

MOTION: Dr. Hill made the motion to ratify the approval and issuance of new licenses as presented. The motion was seconded by Dr. Brown and unanimously approved by the Board.

Financial Report

Mr. Warren presented the financial report to the Board for fiscal year ending September 30, 2025. He reviewed the cash flow analysis to include revenue and expenses and budgeted expenses by object code. Mr. Warren reported a positive cash balance for fiscal year-end and indicated that the cash balance was below the maximum for funds to be reverted to the General Fund.

MOTION: Dr. Alston made the motion to accept the financial report as presented. The motion was seconded by Dr. Caillier and unanimously approved by the Board.

LEGAL COUNSEL'S REPORT

Mr. Seiss reported that six complaints had been received since the last Board meeting held in July. He reported on case 2025-002 concerning pre-operative prescribed medication and indicated that the matter remains pending additional information.

He recommended that case 2025-001 be closed as unfounded.

MOTION: Dr. Hill made the motion to close case 2025-001 as unfounded. The motion was seconded by Dr. Brown and unanimously approved by the Board.

The Board discussed an inquiry through the Podiatric Association concerning an insurance company's response to not allowing medical compression equipment citing as whole leg treatment. Mr. Seiss referred to definitions in Board statute 34-24-230 regarding the Board's scope of practice limited to the treatment of foot and ankle.

MOTION: Dr. Brown made the motion for the Board's Legal Counsel to provide a written response to the inquirer regarding scope of practice. The motion was seconded by Dr. Caillier and unanimously approved by the Board.

UPDATE ON BOARD TERMS

Mr. Warren reported that the Sunset Committee has indicated preference for geographical diversity on the Board and he had followed up with an interested candidate in the Dothan-area. Mr. Seiss referenced the current congressional district map and Mr. Warren indicated that he would send a follow-up email to licensees about interest in serving on the Board.

RULES COMMITTEE

Mr. Seiss reported that the Rules Committee had some minor changes regarding Board address, etc. were noted for future change, and to add a complaint rule. He reported that the Committee completed a complete review of the rules and recommended a certificate of rule review be filed with LSA.

MOTION: Dr. Brown made the motion to approve the filing of a certificate of review of rules with LSA. The motion was seconded by Dr. Hill and unanimously approved by the Board.

PROPOSED 2026 BOARD MEETING CALENDAR

Chairperson McPhillips presented a list of proposed dates for the Board to conduct meetings in 2026.

MOTION: Dr. Caillier made the motion to approve January 23, April 24, July 24 and October 23, 2026 as Board meeting dates. The motion was seconded by Dr. Hill and unanimously approved by the Board.

ANNUAL ELECTION OF OFFICERS

Chairperson McPhillips reported that the annual election of Board officers was due for the positions of Board Chair, Vice Chair and Secretary-Treasurer.

MOTION: Dr. Caillier made the motion that the Board officers remain the same with Dr. McPhillips as Board Chair, Dr. Hill as Vice Chair and Dr. Brown as Secretary-Treasurer. The motion was seconded by Dr. Alson and unanimously approved by the Board.

ANNOUNCEMENT

Chairperson McPhillips reminded the members that the next meeting of the Board would be held on January 23, 2026 at 2:00 p.m. at the Board’s office in Montgomery.

The members submitted travel expense forms for attending the meeting and the expense forms were approved by the Board.

ADJOURNMENT

Chairperson McPhillips called for any additional business and there was none.

MOTION: Dr. Hill made the motion to adjourn the meeting. The motion was seconded by Dr. Caillier and unanimously approved by the Board. Chairperson McPhillips adjourned the meeting at 3:00 p.m.

Respectfully Submitted,

Tomeko McPhillips, DPM
Board Chair

Keith E. Warren
Executive Director

Approved by the Board on January 23, 2026/___rr