



Alabama State Board of Podiatry
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MINUTES
Board Meeting
Friday, July 25, 2025

The Alabama State Board of Podiatry held its regular business meeting on Friday, July 25, 2025. The following Board members attended the meeting: Dr. Tomeko McPhillips (Board Chair), Dr. Rosemarie Caillier (member), Dr. Tameka Lee (member attending virtually), Dr. Johnnie Alston (member), and Dr. Theresa Brown (member). Members absent were Dr. Aiesha Hill (Vice Chair) and Dr. Michael Hames (member). The meeting was held at the Board's office located at 2740 Zelda Road in Montgomery, Alabama, and others in attendance were Ms. Hope Childers (Board Administrator), Mr. Ben Seiss (Assistant Attorney General/Board Counsel), Ms. Karen Harlow (Legal Assistant), Ms. Karen Entriken (Investigator attending virtually) and Ms. Renee' Reames (recording secretary). The meeting was called to order by Chairperson McPhillips at 2:04 p.m. Ms. Reames called the member roll and indicated that a quorum of the members was present to conduct business. Chairperson McPhillips welcomed everyone in attendance.

Public Notice of this regularly scheduled meeting was submitted and published on the Secretary of State website at www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act, and posted on the Board's website at www.podiatryboard.alabama.gov.

APPROVAL OF AGENDA

Chairperson McPhillips presented the proposed agenda for the July 25, 2025 meeting for the Board's approval.

MOTION: Dr. Alston made a motion to approve the July meeting agenda as presented. The motion was seconded by Dr. Caillier and unanimously approved by the Board. Chairperson McPhillips would not be voting on matters before the Board unless to break a tie vote.

APPROVAL OF MINUTES

Chairperson McPhillips presented the April 11, 2025 Board meeting minutes for the Board's approval. A copy of the minutes was provided to the members prior to the meeting for review.

MOTION: Dr. Caillier made a motion to approve the April meeting minutes as presented. The motion was seconded by Dr. Brown and unanimously approved by the Board.

EXECUTIVE DIRECTOR'S REPORT

Ms. Reames presented the Executive Director Report on behalf of Mr. Warren. The report included the number of licenses currently active (#158) and activities performed by staff since the last Board meeting held in April. Ms. Childers reported that renewal of licenses would begin on July 14, 2025 and that the examination proctor, PM Lexus, had experienced some problems and some applicants were waiting to take the exam. A summary of complaints for FY 2023 through FY 2025 was presented in the report (copy available in the Board's official Book of Minutes).

Ms. Childers presented a list of new licenses issued since the last Board meeting (list available in the Board's official Book of Minutes).

MOTION: Dr. Lee made the motion to ratify the approval and issuance of new licenses as presented. The motion was seconded by Dr. Brown and unanimously approved by the Board.

Ms. Reames presented the financial report to the Board for the period of April 1, 2025 through June 30, 2025. She reviewed the cash flow analysis to include revenue and expenses along with the annual budgeted expenses. A list of outstanding OIT invoices that had not been corrected by the vendor and the Board was unable to pay in FY 2024 was provided in the report. Projected revenue and expenses for FY 2025 was reviewed and a positive cash balance was projected for year-end.

LEGAL COUNSEL'S REPORT

Mr. Seiss commented on the Board creating a committee to consider regulatory effects on the Board, which had been the practice of other Boards. He explained that the committee could review, in between Board meetings, the actions by other groups that may have impact on the Board. Dr. Brown mentioned that United Healthcare (UH) may no longer be affiliated with UAB Health Network and the podiatry patients with UH coverage would not be able to go to the network hospitals. Mr. Seiss recommended that Board consider at their next meeting, or at a future occurrence, creating a committee to review the issues and effect on the Board.

Ms. Reames distributed an email inquiry concerning podiatry patients' self-administering Nitrous Oxide to relieve procedure anxiety. It was the consensus of the Board that the use was anesthetic and not a local anesthetic, which the statute excludes in the scope of practice. Mr. Seiss indicated that he would notify the inquirer regarding the Board's decision.

UPDATE ON BOARD TERMS

Ms. Reames indicated that she did not have additional information concerning Board appointments and referred to the discussion at the last Board meeting held in April about the congressional district requirement to be added to the next Sunset legislation. The Board discussed an interested candidate from the Dothan area and asked Mr. Warren to follow-up with the candidate.

RULES COMMITTEE

Chairperson McPhillips deferred the matter of the Rules Committee report to the next Board meeting.

A copy of the Resource Manual for Alabama Regulatory Boards and Commissions prepared by the Department of Examiners of Public Accounts was provided to the members for their review and reference.

ANNOUNCEMENT

Chairperson McPhillips reminded the members that the next meeting of the Board would be held on October 24, 2025 at 2:00 p.m. at the Board's office in Montgomery.

The members submitted travel expense forms for attending the Board meeting and the expense forms were approved by the Board.

ADJOURNMENT

Chairperson McPhillips called for any additional business and there was none. Dr. Lee made the motion to adjourn the meeting. The motion was seconded by Dr. Brown and unanimously approved by the Board. Chairperson McPhillips adjourned the meeting at 3:40 p.m.

Respectfully Submitted,

Tomeko McPhillips, DPM
Board Chair

Keith E. Warren
Executive Director

Approved by the Board on _____ / ____ / *rr*