

EXECUTIVE DIRECTOR'S REPORT

Mr. Warren presented the Executive Director Report, which included a report on the current number of active licenses (#164). He reported that the license renewal portal on the Board's website opened on July 1, 2024, and a renewal notice had been sent to all licensees as well as posted on the Board's website. He reminded the members that licenses expire on October 1, 2024, and late renewals would be processed through October 31, 2024.

Mr. Warren reported on the status of complaints received in FY 2024, along with a list of activities completed by the staff since the last Board meeting held in June (reports filed in official Book of Minutes). A summary of resolved cases for FY 2021 to-date was also presented to the Board.

Mr. Littleton, CFO, presented the financial report to the Board, indicating that Board financial transactions were being submitted through the State's accounting system, STAARS and transition from a checkbook state agency. A list of the financial transactions for the period ending July 24, 2024 was provided to the Board (report in official Book of Minutes), which included both the STAARS and checkbook reports. The financial report also included anticipated revenue and expenses for the fourth quarter, indicating a positive projected cash balance for the end of FY 2024.

MOTION: Dr. Brown made the motion to accept the financial report as presented. The motion was seconded by Dr. Caillier and unanimously approved by the Board.

New Licensee: Mr. Warren reported that one new license had been issued since the last Board meeting held in June.

MOTION: Dr. Sanders made the motion to ratify the Executive Director's approval of the application for licensure as presented to the Board. The motion was seconded by Dr. Hill and unanimously approved by the Board.

Mr. Warren reported that he was anticipating two new Board member appointments by the Governor to fill the expired terms currently filled by Dr. Alson and Dr. Hames.

LEGAL COUNSEL'S REPORT

Mr. Seiss presented the Investigative Committee (IC) report to the Board concerning the following cases. He indicated that in some cases, a letter of concern was recommended.

Case 2024-002 – the complaint had derived from a lawsuit and the complainant has withdrawn the complaint. The IC recommends that the case be closed.

Case 2024-003 – The IC recommends that the case be closed as unfounded.

MOTION: Dr. Sanders made the motion to accept the IC recommendations as presented. The motion was seconded by Dr. Brown and unanimously approved by the Board.

OTHER BUSINESS

Rules Committee Report: Mr. Warren reported that he had received no recommendations from the members concerning the extended scope of practice to include the ankle. Mr. Seiss reminded the members to submit recommendations to the Executive Director about changes in the Board's rules, and specifically regarding the ankle being added to the podiatric scope of practice and licensure procedures.

Response to RFP for Administrative Services: Mr. Seiss reported that one proposal had been received concerning the RFP for Administrative Services. He reminded the members that the current contract was scheduled to expire on September 30, 2024. He presented the proposal from Smith Warren Management Services for the Board's consideration. Mr. Warren and staff left the meeting at 2:28 p.m. during Board discussion and returned to the meeting at 2:37 p.m.

MOTION: Dr. Brown made the motion to approve the proposal for administrative services from Smith Warren Management Services. The motion was seconded by Dr. Hill and unanimously approved by the Board. Mr. Seiss reported that he would prepare the administrative services contract as discussed and approved by the Board.

ANNOUNCEMENT

Chairman Alston reported that the Board was scheduled to meet with the Sunset Committee on October 24, 2024. Mr. Warren reported that the Sunset audit was not completed and the report would be released two weeks prior to the Sunset Committee meeting.

Chairman Alston also reported that the next regularly scheduled business meeting of the Board was scheduled for October 25, 2024. It was the consensus of the Board to change the regular meeting of the Board to October 24, 2024, at 11:00 a.m. and the meeting would be held at the Board's office in Montgomery.

ADJOURNMENT

Chairman Alston called for any new business and there was none. Dr. Caillier made the motion to adjourn the meeting. The motion was seconded by Dr. Sanders and unanimously approved by the Board. Chairman Alston adjourned the meeting at 2:44 p.m.

Respectfully Submitted,

Johnnie L. Alston, DPM
Board Chair

Keith E. Warren
Executive Director

Approved by the Board on _____ / _____ /rr