

## Alabama State Board of Podiatry 2740 Zelda Rd, Box #5 Montgomery, AL 36106

Phone: 334/420-7237 Fax: 334/263-6115

www.podiatryboard.alabama.gov Email: hope@alstateboard.com

July 22, 2025

Dear Applicant:

Enclosed is an application for licensure to practice podiatry in Alabama. Particular licensure requirements include completion of a CPME-approved residency, passing all three parts of the PMLexis and the Alabama state law exam. In addition, the Board must receive written letters from those that have been listed in the "References" section of the application. Other requirements are specified at the top of the enclosed application. Upon receipt of a completed application, fees, and ALL supporting documentation, you will be notified via email regarding the law examination. Please write your email address on the first page of the application and add hope@alstateboard.com to your address book ensure that you receive all pertinent information accordingly.

Fill out all application sections fully and submit all required documents. Board scores, PMLexis (ALL THREE PARTS) and official transcripts must be sent directly from those agencies. Three letters of reference are required, and must be requested by you, and then sent **directly from the references listed on the application, to the Board**. You will also need to provide a copy of your residency program completion and proof of citizenship. Your file remains on active status for two years from the date the Board opens your file. After two years, your file is closed.

Fees are **non-refundable**. The application fee is \$100.00, and the law exam fee is \$100.00. All fees must be submitted with your application. **CASH, Personal or business checks are not accepted.** Please submit all fees in the form of a cashier's check or money order if you are applying via mail.

You may also apply online and submit payment at this link: <a href="https://alpod-apply.kalmservices.net/">https://alpod-apply.kalmservices.net/</a>.

The Board is ADA compliant. If you require special accommodation during the examination process, please request an ADA Documentation of Disability Form. Once you have been approved to take the law exam, you will receive an email from Ms. Hope Childers, Board Administrator with additional information.

If you have any questions, please do not hesitate to contact my assistant, Ms. Hope Childers, at the Board office (334) 420-7237 or  $\underline{\text{hope@alstateboard.com}}$ .

Sincerely,

Keith E. Warren Executive Director